

RURAL HEDLEY PROPERTY OWNERS SOCIETY

Date: November 3, 2025

Time: 10:10 AM

Meeting called to order by: Gillian Welton

IN ATTENDANCE

Kirsten Simmons, Bob Whitford, Tammy Gillespie, Gillian Welton, Christine Maxwell, Lesley Robbins

APPROVAL OF MINUTES

The minutes were accepted from the October meeting, and approved by Gillian, 2nd by Bob

BUDGET

A non-dated 2025 income statement was provided: Several amendments to be made.

- Membership fees listed at \$780, to be adjusted to \$1030, web site fees to be removed (credit for expense applied to fees) \$13.57 to be reimbursed from petty cash.
- First aid training expenses paid
- Still looking for Tender, previous lead fell through

REPORTS

Fire Chief: Steve – October 2025 – Bob accepted. Gillian 2nd.

- National Fire Protection Lesson being curated for our members. 11 members in total and 1 recruit.
- 1st meeting Oct 26, 2025 – SCBA lesson provided by Cody
- No official call outs. Engine used to block road ahead of the rockslide and RCMP assist provided as needed.
- Call out for assist for Hedley department, their department could not take their apparatus out of town.
- Hall is progressing as planned.

President: Gillian: Grant for Wawanesa available. Grant must be used in calendar year it's granted, and use must include Wildfire safety. Proposed to offer yard safety, fire smart program to members if received. Bob accepted. Christine 2nd.
Have not heard back about the Fortis Grant yet.

Gaming Grant should be in place by November 15, 2025

Treasurer Kirsten: Monthly income and expense statement reviewed.

Tender from Dave possible. 10-15 years old. Still considered to have reasonable useful life. Within parameters for homeowners' discount (under 20 yrs), after up and running for 2 yrs.

WorkSafe application completed. Application to be supplied to each member, once we are in operation.

Criminal Record Checks required – must attend on your own. Cost \$0 for volunteer Society.

Deadline/date to provide to be determined.

BUSINESS FROM PREVIOUS MEETING

Website: Started, not yet live: RHPOS.ca

Site will include events, volunteer and donations pages

Members will create a Log In and must be accepted by a board member. All comments to be reviewed by a board member prior to being posted to public.

Logo: 3A accepted

Liability Insurance:

- CFC insurance policy proposed. Annual Cost \$1045. Vote in favor – Bob, Christine and Lesley via email vote. Accepted by majority.

Fund Raising:

- Itemized list of Raffle items provided by Kirsten: Use for each item to be determined (Raffle, door prize etc.)
- Contributors will be displayed on website
- Kirsten will continue to canvass for donations

Google Log in:

2 factor authentication is required. Reach out to Kirsten 1st, then she will send code that is sent to her number for Gillian, Tammy or Christine to log in.

Role Description:

Team members identified roles and responsibilities. Accepted unanimously

New Business/Announcements

- Lesley Robbins was reinstated as Board Member. Tammy accepted. Gillian 2nd.
- Must be a Brigade, do not qualify as a Fire Department yet.
- Building plans adjusted will now include a 1-bedroom suite in addition to the meeting room. Tenancy agreement to determine Utility percentage for Society costs. Noted and accepted that insurance costs may be impacted with multi use building.
- Kirsten met with Sally regarding Band Interest in joining Society. Band will determine its interest, meeting to be scheduled and possible lump sum amount for all residence may be offered. Amount must be fair for all parties.
- Ed Muckle engaged to assist with mapping. Seeking a detailed version that shows property/parcel identifiers.
- WorkSafe: Health and Safety Plan Required (Includes Truth & Reconciliation)
- Committee: Cody, Steve and Board Members
- Forms and Guidelines: Tammy will refer to Maple Ridge and Pitt Meadows Fire Department web sites for document and guidelines references.

NEXT MEETING

NEXT MEETING: TDB

Motion to adjourn was passed at 11:15 AM and passed by Gillian, and 2nd by Christine

CARRY FORWARD

App Purchase (Hall Communication):

App for Hall Personnel Communication: Pagers may be more economical. Stayed

Criminal Record Checks – check in

Grand Opening date and details